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Supervisor of Elections

Monroe County, Florida

www.KeysElections.org

CP24

Vote by Mail (AB) Ballot Policy

Please make note of the following policy regarding absentee ballots:

1. Candidates may request Vote by Mail (Ab.) ballots for themselves and their immediate family only.
2. Candidates may pick up Vote by Mail (Ab.) ballots for themselves and their immediate family only.

If you have any questions, please contact our office immediately.

Vote by Mail (Absentees) Ballots Q. & A.

In 2016 the Legislator changed the name of Absentee Ballots to Vote by Mail Ballots

Vote by Mail information is protected by law. We are limited to who we can give this information to, and those persons can only use this information for election purposes.

What does Bulk mean? Bulk is the term we use for the first Vote by Mail ballot mailing. August 2016 the bulk mailing will be to over 13,000 voters, county wide.

When is the Bulk mailed? F.S. 101.62 Vote by Mail ballots must be mailed between the 35th and 28th day before the election. In Monroe County we try to mail on the 1st day allowed. Bulk labels are paid for when you pick them up.

What are dailies? After the bulk is mailed, we mail Vote by Mail ballots daily. Candidates wanting to mail to the dailies may come into the office every day after 4:00 pm to pick up labels, of the Vote by Mail ballots mailed that day. The Supervisor of Elections will run a tab for dailies. The tab must be paid the last week of Vote by Mail mailings.

What form must be filed with the Supervisor of Elections to receive the Vote by Mail information? Candidate must complete and sign: **Application to Obtain Vote by Mail Ballot Information.** The Candidate will list representatives who have the authorization to pick this information up for the candidate. The representatives must complete and file with the Supervisor of Elections the **Representative's Application to Obtain Vote by Mail Ballot Information**, prior to picking up the Vote by Mail information.

Who can get the information: Candidates may get information on who requested Vote by Mail ballots after they Qualify during the Qualifying period. *Qualifying period is F.S. 99.061 Noon of the 71st day prior to the primary elections and no later than Noon of the 67th day prior to the primary elections.*

How Qualified Candidates can get the Vote by Mail information: Qualified Candidates are able to request who has requested a Vote by Mail ballot and where it is being mailed to on labels (1 cent each label) or raw data (free).

What does raw data mean? Raw data is the Vote by Mail information in a format that must be imported into a program such as Excel. Candidates provide this information to a printing service to print the name and address on the mail piece to be sent to the Vote by Mail voter. Some qualified candidates will get raw data for the bulk and labels for the dailies.

When to get it? If a Qualified Candidate wants to contact the Vote by Mail voters, after a Candidate Qualifies they tell us when they want the information. Not all Candidates use this information.

Candidates after Qualifying will be asked:

- 1.) Do you want the Vote by Mail voter information? Yes or No
- 2.) How do you want the Bulk (the 1st and largest) by? raw data or labels
- 3.) How do you want the dailies? raw data or labels
- 4.) If you want labels for the Bulk in what office will you pick them up? _____
- 5.) If you want Daily labels in what office will you pick them up? _____
- 6.) When do you want the raw data or labels (after Qualifying)? _____
- 7.) Be aware if you order labels you will be charged for them if you pick them up or not.

Candidate: _____

Monroe County**Application to Obtain Vote by Mail (AB) Ballot Information**

Under section 101.62 Florida Statutes, Vote by Mail ballot information is confidential and exempt pursuant to section 119.07(1), Florida Statutes, with a limited exception. Such information shall only be available, upon request, to the voter requesting the ballot, a canvassing board, an election official, a political party or official thereof, a candidate who has filed qualification papers and is opposed in an upcoming election, and registered political committees or committees of continuous existence, for political purposes only.

To obtain access to the Vote by Mail (Ab) ballot information, you must be an authorized individual or entity. Please mark the applicable authorization that applies to you:

☐ A political party or official thereof

☐ A candidate who has filed qualification papers and is opposed in an upcoming election.

☐ Political Committee

☐ Committee of Continuous Existence

Name: _____

Address: _____

Phone Number: _____

I hereby appoint _____,

And _____ to act as my agent(s), duly authorized by me to receive the Monroe County Vote by Mail voter lists. I also acknowledge that I am responsible, should the list acquired by me or my agent(s) be used in any way contrary to the Election Code of the State of Florida.

By signing below I affirm that I am a person authorized by Section 101.62(3), Florida Statutes, to acquire the Vote by Mail (Ab.) ballot information.

X _____ Date _____

Candidate: _____

Representative's Oath**Application to Obtain Vote by Mail (Ab) Ballot Information**

Under section 101.62 Florida Statutes, absentee ballot information is confidential and exempt pursuant to section 119.07(1), Florida Statutes, with a limited exception. Such information shall only be available, upon request, to the voter requesting the ballot, a canvassing board, an election official, a political party or official thereof, a candidate who has filed qualification papers and is opposed in an upcoming election, and registered political committees or committees of continuous existence, for political purposes only.

I hereby swear or affirm that I am the person authorized by _____ to receive the Monroe County Voter Vote by Mail (Ab) information; I will not permit the use or copying of such list by persons not authorized by the Election Code of the State of Florida to use such list. I understand that the authorization to acquire the lists stated herein is valid only as long as the person and/or organization I represent is authorized to receive such list, or until such time as my authorization is revoked in writing (to the Monroe County Supervisor of Elections) by the person or organization I represent.

Print Name: _____

Address: _____

Phone Number: _____

Signature: _____ Date: _____